

**KERN HEALTH SYSTEMS
POLICIES AND PROCEDURES**

TITLE: KERN HEALTH SYSTEMS POLICIES & PROCEDURES		INDEX NUMBER 3.28	PAGE # 1 of 2			
SECTION: Utilization Management		ISSUE DATE: June 20, 1996				
SUBJECT: Animal Bite Reporting		EXTERNAL APPROVAL	DMC	DHS	MRMIB	
				04-30-01		
REVIEW DATE	8/29/97	07/00				
REVISION DATE	8/29/97	07/00				

Approved	<u>Carol Sorrell</u> Carol Sorrell, R.N. Chief Executive Officer	Date	<u>7/27/00</u>
Approved	<u>[Signature]</u> Medical Director	Date	<u>7/18/00</u>
Approved	<u>Diane Watterson RN</u> Director of Health Services	Date	<u>7-6-00</u>

POLICY:

All animal bites must be reported to the Kern County Animal Control as soon as possible. Kern Health Systems professional licensed personnel will report knowledge of such to the Kern County Animal Control.

PURPOSE:

To provide guidelines for animal bite reporting.

PROCEDURE:

1.0 REPORTING TO KERN COUNTY ANIMAL CONTROL

Kern County Animal Control
P.O. Box 70100
201 Mt. Vernon Avenue
Bakersfield, CA 93307-2848
(661) 868-4680 8 AM-5 PM
(661) 868-4000 After hours

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TITLE: KERN HEALTH SYSTEMS POLICIES & PROCEDURES	INDEX NUMBER 3.28	PAGE # 2 of 2
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Kern County Animal Control is especially concerned with mammal bites. "Mammals" include, but are not limited to: dogs, cats, raccoons, bats, horses, cows, opossums, skunks, and foxes.

If the bite is to the member's **face, head, or neck**, contact Animal Control by telephone immediately to report the incident and mail a completed "Animal Bite Report" as soon as possible. (See Attachment A).

All other animal bites to are be reported as soon as possible by completing and mailing the "Animal Bite Report" to the Kern County Animal Control.

If the animal bite is not on face, head, or neck BUT the biting animal is running loose and could not be located later, telephone Kern County Animal Control immediately for pickup.

2.0 INTERNAL DOCUMENTATION

A copy of all reporting documents is kept on file in the KHS Utilization Management Department.

ANIMAL BITE REPORT
(To Be Completed & Mailed By Treating Physician)

(Victim) Last	Age	Sex
First		
Family Head	Ph.	
Street Address	Date Bitten	
	Date Reported	
Part of Body Bitten		
Extent of Injury		
Physician Giving Treatment	Agency	Ph.
Name of Person Reporting	Agency	Ph.
Treatment: 20% Green Soap . T.A.T. Toxoid Vaccine Antiserum Other		
Owner of Animal	Ph.	
Street Address		
Description of Animal	Yr. Vaccinated	
Vet. Name & Phone	Unknown <input type="checkbox"/>	
Location of Animal		
Remarks &/or Directions		

TO THE PHYSICIAN

In case of an animal bite, please notify the Kern County Department of Public Health at (661) 868-0420 and mail completed card to Environmental Health Services Dept.: Kern County Animal Control Services P.O. 70100; Bakersfield, Calif. 93387 as soon as possible to facilitate finding the animal. In case of a face bite, notify Kern County Animal Control Services by telephone at (661) 868-4680. After business hours please call (661) 868-4000.

DO NOT GIVE THIS FORM TO VICTIM - PLEASE RETURN IMMEDIATELY